

**Shapwick Parish Council**  
**Minutes of a meeting held on 15 January 2019**  
**at 7.30pm at Shapwick Village Hall, Shapwick**

- 18/19/90 Present:** Brian Norris, Laura Anderson, Jerome Hayes and Sally Richardson
- 18/19/91 In Attendance:** Sue Williams (Clerk)
- 18/19/92 Also Present:** 4 villagers
- 18/19/93 Apologies for Absence**  
 Apologies were received from Nigel Phillips and Sue Sellick.
- 18/19/94 Minutes of the Meetings held on 20 November 2018, 3 December 2018 and 18 December 2018**  
 The minutes were agreed and duly signed.
- Villagers' Open Period**
- 18/19/95 District and County Councillors' Reports**  
 None present.
- 18/19/96 Matters Arising from the Minutes and On-Going Matters**
- a) Matters arising from the minutes not dealt with elsewhere on the agenda**  
 None
- b) 2019 Drainage Works**  
 Brian Norris and Jerome Hayes had carried out an inspection of ditches and drains around the village. Brian Norris presented proposals for maintenance work to be carried out this year. He explained that permissions from local farmers will be required to carry out some of the proposed work and he would contact them to gain approval. Brian Norris proposed that the council fund the works detailed in his report. Seconded by Laura Anderson. Unanimous.
- c) Housing Needs**  
 The Chair, Vice-Chair and Clerk will meet with Nick Draper from SDC on 30 January 2019 and report back to the Parish Council.
- d) Mendip View**  
 The enforcement officer from SDC has reported that she has visited the site three to four times and is satisfied that whilst lorry bases are being stored on site the site is not actively being used as a haulage yard. She also reported that the land owner is currently working with a planning agent.  
 Jerome Hayes said it is still a concern that this will be used as a haulage yard and urged everyone to report any such activity.  
 Members asked the Clerk to contact the enforcement officer to express concern over the suitability of the entrance and movement of lorries.
- 18/19/97 Traffic in Kent Lane**
- Open Session**  
 Brian Norris opened the council session to allow Steve Osborne to address the members regarding his concerns about traffic in Kent Lane. Steve Osborne made a short presentation covering his concerns and asked for help from the Parish Council.

**18/19/97 continued**

Steve Osborne highlighted the following:

- The access lane to the 3 properties and farm is a 2.7m wide single track of 957m in length with few passing places.
- Kent Lane originally served a single farm. Two farm buildings were sold off for residential developments
- There has been traffic growth from 1,976 return journeys to 6,448 (for the three residential properties and the 250 acre farm).
- The increase in traffic is becoming a problem for farmer, horse riders and walkers.
- A request was made for discretionary consideration on any future planning applications that might affect traffic levels in Kent Lane

**Closed Session**

Brian Norris thanked Steve Osborne for his presentation and asked councillors for comment.

Brian Norris explained that when planning application 43/18/00010 was considered traffic movements were taken into account alongside potential levels of occupancy for a holiday let and it was agreed the traffic impact would be minimal. Brian Norris also said that he appreciated there is no scope to physically alter Kent Lane.

Jerome Hayes said Kent Lane is a dead end so does not experience some of the traffic throughput that the rest of the village does – the traffic in Kent Lane is related to the properties and farm only.

Brian Norris said he had taken on board the comments about any future planning applications for Kent Lane and the request to be invited to meetings.

**18/19/98 Litter Pick**

It was agreed that the 2019 Litter Pick would take place on Sunday March 24<sup>th</sup>. Clerk to arrange booking of village hall, ask WI to provide refreshments and contact Clean Surrounds for use of equipment. Event to be advertised in the Shapwick News.

**18/19/99 Vacancy for One Councillor**

Clerk to put co-option notice on PC board and in the Shapwick News.

**18/19/100 Councillors Report**

**Highways** – Jerome Hayes said some parts of Wood Lane are still in a poor state of repair and asked the Clerk to report this. Also the state of the wall in Main Road was highlighted. Clerk to find out who the owner is and advise that remedial work is required.

**18/19/101 Finance**

**a) Requests for Funds** None

**b) Precept for 2019/20** It was agreed that given the previous year's precept had allowed the PC to continue the drainage maintenance work alongside the other yearly commitments that there was no need to make any increase in the precept for the forthcoming year. Brian Norris proposed that the precept be kept at £9,000. Seconded by Jerome Hayes. Unanimous. Clerk to inform SDC.

**c) Cheques for Signature** Walton Press £164.00 (Chq 851, News printing), SCPFC Ltd £10.00 (Chq 852, Pavilion hire), Mrs S E Williams £402.30 (Chq 853, salary and expenses) and HMRC £138.80 (Chq 854, PAYE).

**18/19/102 Date of Next Meeting**

Date of next PC meeting will be Tuesday 19<sup>th</sup> March 2019 at 7.30pm.  
There being no further business the meeting closed at 8.40pm.

Signed.....

Date.....