

Shapwick Parish Council
Minutes of a meeting held on 19 March 2019
at 7.30pm at Shapwick Village Hall, Shapwick

18/19/103 Present: Laura Anderson, Jerome Hayes, Nigel Phillips, Sally Richardson and Sue Sellick

18/19/104 In Attendance: Sue Williams (Clerk)

18/19/105 Also Present: 4 villagers

18/19/106 Apologies for Absence

Apologies were received from Brian Norris. In the absence of Brian Norris Sally Richardson took the chair.

18/19/107 Minutes of the Meetings held on 15 January 2019

The minutes were agreed and duly signed.

Villagers' Open Period

18/19/108 District and County Councillors' Reports

None present.

18/19/109 Matters Arising from the Minutes and On-Going Matters

a) Matters arising from the minutes not dealt with elsewhere on the agenda

None

b) 2019 Drainage Works

The contractor has completed the annual maintenance of the ditches and drains in the village. All ditches/drains have been cleared with the exception of one section of the ditch from the A39 towards the Lime Kiln junction as permission to access the farmer's field to complete the task was denied. Jerome Hayes suggested that a polite letter is written to the farmer saying that whilst their position is understood this is an important ditch and could they please advise when it would be convenient to access the ditch for maintenance. Agreed.

During the maintenance programme it was noted that the culvert which runs under the road on Northbrook Road has collapsed – Clerk to report to Highways.

c) Mendip View The Clerk has been in constant contact with the planning officer regarding this site and has been informed that a planning application is due to be submitted. If the application is not on the 21st March list the Clerk will contact SDC for more information.

Open Session

A villager raised concern that lorries are coming through the village to enable a right turn into the yard rather than accessing from the A39.

Another villager said that depending on where the containers are parked affects the views differently and said those houses opposite are affected the most.

Closed Session

These are matters that can be raised when the application is considered..

d) Shapwick & Polden CC Planning applications are to be submitted for – the sign, a bin storage area and a new patio.

18/19/110 Co-option to fill Vacancy on Parish Council

Sally Richardson reminded the meeting that there was a vacancy for one parish councillor. She was pleased to see that two people had expressed an interest. Applications forms from David Archer and Martin Davis had been circulated prior to the meeting.

Sally Richardson asked if there were any nominations for co-option. Nigel Phillips nominated David Archer. Laura Anderson nominated Martin Davis. As there were two nominations the voting procedure as set out by SALC was followed. Ballots papers were issued to Councillors. The clerk counted the votes. Martin Davis was declared as co-opted. Martin Davis was given the relevant paperwork for completion. Both Sally Richardson and Jerome Hayes thanked David Archer for expressing an interest in becoming a councillor and hoped should a vacancy arise in the future that he would consider applying.

Martin Davis joined the meeting.

18/19/111 Housing Needs

a) Meeting with SDC The Chair, Vice-Chair and Clerk had met with Nick Draper and Duncan Harvey from SDC on 30 January 2019 to discuss the mechanics of a local housing project to meet the housing needs of Shapwick Village. As part of this meeting Duncan Harvey explained that a starting position would be to make a call for land.

b) Call for Land Nick Draper had prepared a call for land document for distribution with the Shapwick News – this document had been distributed prior to the meeting.

Councillors agreed that it is paramount that the PC maintain ownership of the project and that the project has to be right for Shapwick not just one that satisfies Local Government housing quotas. The PC agreed that it will be important for village support on any chosen project. Having considered the above and taking account of the communications with the Estate it was agreed to postpone the wider call for land until the Estate had been contacted and made aware of the position. Clerk to contact Bill Robbins to bring him up to date.

18/19/112 Highways

a) Lorries through the Village An increase in the number of HGVs coming through the village has been noted. Clerk to contact hauliers to remind them of the designated county routes. There are a number of furniture lorries using Northbrook Road – Clerk to ask highways to reinstate the weight limit sign that has been destroyed during hedge cutting.

b) Overnight Parking Lorries have been parking in the layby at the north end of the village. The Clerk has made enquiries with the police and highways and it would appear that unless there is an element of anti-social behaviour there is little that can be done to stop such parking. Clerk to enquire about installing a polite notice stating 'No Overnight Parking'.

c) Repairs In addition to those noted in 18/19/109 b) – Northbrook Road – number of potholes. Shapwick Hill – protruding drain. Clerk to report to Highways.

18/19/113 Shapwick News

An advert will be placed for more editors of the Shapwick News to spread the production of the News. Without more editors the News may have to become bi-monthly. This is a village project not a PC one and should not fall to the Clerk to edit every issue.

18/19/114 Litter Pick

The 2019 Litter Pick will take place on Sunday March 24th. Village hall is booked. WI will provide refreshment. Equipment etc. will be provided by Clean Surrounds. Risk assessment has been completed.

18/19/115 2019 Elections

Clerk distributed paperwork. Jerome Hayes offered to hand deliver the application forms to SDC.

18/19/116 Councillors Report

General Village – The buddleia on the Main Road verge needs pruning back. Jerome Hayes volunteered to contact Rob Eagle to agree who would cut the plant back.

18/19/117 Finance

a) Requests for Funds None

b) Cheques for Signature HMRC £138.80 (Chq 855, PAYE), Walton Press £164.00 (Chq 856, News printing), Shapwick Village Hall £42.00 (Chq 857, Hall rent), SCPFC Ltd £10.00 (Chq 858, Pavilion hire) and Mrs S E Williams £413.86 (Chq 859, salary and expenses).

18/19/118 Date of Next Meeting

Date of next PC meeting will be Tuesday 21st May 2019 at 7.00pm. This will be the Annual Parish Meeting followed by the Annual Meeting of the Parish Council.

There being no further business the meeting closed at 8.20pm.

Signed.....

Date.....