

## Shapwick Parish Council

Minutes of a virtual meeting on Zoom held on 16 February 2021 at 7.00pm

- 20/21/86 Present:** Laura Anderson, Martin Davies, Lesley Gaskell, Nigel Phillips, Paul Rogers and Sue Sellick
- 20/21/87 In Attendance:** Sue Williams (Clerk)
- 20/21/88 Also Present:** County Councillor David Huxtable  
7 Villagers
- 20/21/89 Apologies for Absence**  
There were no apologies for absence.
- 20/21/90 Vacancy for one Parish Councillor to be filled by Co-option**  
Martin Davis called for nominations for co-option. Lesley Gaskell put her name forward. Paul Rogers nominated Lesley Gaskell. Seconded by Laura Anderson. There being no other nominations unanimously agreed that Lesley Gaskell be co-opted to the Parish Council. Martin Davis welcomed Lesley Gaskell to the Parish Council. Lesley Gaskell joined the meeting. Papers to be completed.
- 20/21/91 Minutes of the Meetings held on 19 January 2021**  
The minutes were agreed and duly signed.
- Villagers' Open Period**
- 20/21/92 County Councillor's Report**  
David Huxtable said that the County Council continues to be heavily involved in the Covid vaccination programme with 700+ staff being deployed away from their usual roles to help with the programme. This means some services have reduced manpower at the moment.
- David Huxtable reported that Aileen Fletcher has joined the Highways department replacing Katherine Tyson. David Huxtable also advised the Parish Council that there is information regarding fingerpost restoration on the SCC Website.
- 7.20pm David Huxtable left the meeting.
- 20/21/93 Highways**
- a) Northbrook Road culvert**  
The culvert appears to be free flowing at the moment. It was agreed to monitor the situation to ensure flooding of Northbrook Road does not return.
- b) Fingerpost Restoration**  
Two sets of quotes have been received. Both quotes reflect the skilled work required to restore the fingerposts. The clerk asked Councillors to consider splitting the project over two financial years. Martin Davis asked Councillors to suggest which post should be restored first. Laura Anderson proposed the fingerpost in the centre of the village. Paul Rogers agreed the projects should be split over two years and that the fingerpost in the centre of the village should be restored first. Nigel Phillips agreed with the previous comments and reminded Councillors that the issue surrounding signs in the vicinity and the one attached to the fingerpost needs to be addressed first, prior to agreeing the work to be carried out. Clerk to contact Area Highway Office.

20/21/93 cont'd

**c) Footpath BW29/4**

The broken stile has been repaired.

**d) Other Highway Matters**

Chestnut Lane/Northbrook Road corner – recurring flooding issue at the junction. Matter to be reported to Highways.

20/21/94

**Front Foot Shapwick Community Group**

Martin Davis welcomed members of the group to the meeting and said he looked forward to the opportunity for the group and the Parish Council to work together to secure a positive outcome for the village.

**Open Session**

Mike Beale said members of the village have all seen the results of the survey and he wanted the group and the Parish Council to work together.

Laura Anderson said she thought it would be appropriate for one Councillor to be appointed as a liaison between the groups. Martin Davis said at least one Councillor should attend group meetings and could report back in Parish Council meetings.

Mike Beale referred to the Village Design Statement (VDS) saying it is still valid but development or the production of a Neighbourhood Plan could be considered. Martin Davis said agreed that as the VDS is over 20 years old it could be added to whilst preserving the original.

Steve Champion said he welcomed a Parish Council member attending the group's meeting. He reminded those present that even though the VDS is over 20 years old it is still a relevant planning document. He said the questions to be asked are i. should the VDS be updated – keeping core components but adding to or ii. should a neighbourhood plan be produced - this would involve a time commitment.

John Anderson asked about the land behind the village hall and whether it is likely to be gifted to the village. The clerk explained that the matter had been on-going for over 20 years and that the Estate has always maintained that a trade-off of some building on the field is required in return for the gift of the remainder of the land. The land behind the village hall is an open area protected from development. (Policy D32).

Steve Champion requested use of the PC Zoom account to support virtual meetings of the Front Foot Shapwick Community Group. Clerk to liaise.

**Closed Session**

20/21/95

**Villager Requests/Village Projects****a) Defibrillator for the Village**

Sue Sellick reported she has contacted several local villages which have purchased a defibrillator and is awaiting a response. Sue Sellick said that St John's Ambulance have a scheme for rental of a defibrillator at a cost of £1,800 plus VAT over 4 years – payment to be made upfront at the start of the four years. St John's provide the equipment, cabinet and training as well as covering insurance and maintenance. This scheme as well as the one offered by the British Heart Foundation are currently on hold due to Covid. Research to be ongoing.

**c) Request to find Land for Allotments**

Messrs. Gibbons have been contacted and chased regarding possible land within the village for allotments. Messrs. Gibbons are still considering the request.

**20/21/96 Councillors' Responsibilities**

Responsibilities were agreed as follows:  
Verges and Allotments – Laura Anderson  
Footpaths – Nigel Phillips  
Neighbourhood Watch and Defibrillator – Sue Sellick  
Front Foot Shapwick Community Group Liaison – Lesley Gaskell  
Highways and Drainage – Paul Rogers & Martin Davis  
Farming Liaison – Martin Davis

**20/21/97 Resignation of Jerome Hayes**

Jerome Hayes has tendered his resignation from the Parish Council. The Returning Officer's notice of the vacancy has been posted. Should no election be requested the vacancy will be filled by co-option. Last date for such a request to be made is 2 March 2021. Clerk to send letter of thanks for time and commitment Jerome Hayes gave to the Parish Council.

**20/21/98 Finance**

**a) Bank Mandate**

Paul Rogers and Lesley Gaskell to be added as cheque signatories. Clerk to organise mandate paperwork.

**20/21/99 Date of Next Meeting**

Date of next PC meeting will be 16 March 2021.  
There being no further business the meeting closed at 8.10pm.

Signed..... Date.....