

**Shapwick Parish Council**  
**Minutes of a meeting held on 20 July 2021**  
**at 7.00pm at Shapwick Village Hall, Shapwick**

- 21/22/19 Present:** Laura Anderson, Graham Croucher, Martin Davis, Lesley Gaskell, Sally Richardson and Paul Rogers
- 21/22/20 Also Present:** 2 Villagers
- 21/22/21 Apologies for Absence**  
 Apologies were received from Sue Sellick and Sue Williams (Clerk). In the absence of the Clerk Lesley Gaskell took the minutes.
- 21/22/22 Co-Option to fill Vacancy for one Councillor**  
 Martin Davis reminded the meeting that there was a vacancy for one Parish Councillor. Two people had expressed an interest. Application forms from Frank Barnard and Sally Richardson had been circulated prior to the meeting. Martin Davis asked candidates to introduce themselves to the meeting. Martin Davis called for nominations for co-option. Paul Rogers proposed Sally Richardson. Seconded by Laura Anderson. Martin Davis proposed Frank Barnard. Seconded by Graham Croucher. Sally Richardson was duly elected. Sally Richardson joined the meeting. Papers to be completed.
- 21/22/23 Minutes of the Meetings held on 25<sup>th</sup> May 2021**  
 The minutes were agreed and duly signed.
- Villagers' Open Period**
- 21/22/24 District and County Councillors Reports**  
 Neither present so no reports were given.
- 21/22/25 Village Projects**
- a) Defibrillator for the Village**  
 The defibrillator and cabinet have been received and passed to the cricket club for installation.  
 Best way to communicate the What3Words to the village was discussed. It was agreed that a flyer should be delivered to every household in the village. Working group to agree to content of flyer. All to help distribute.  
 Defibrillator training – date to be confirmed. Graham Croucher said it would be good to know who in the village has CPR training or is a first responder.
- b) Land for Allotment**  
 No further progress. Availability of land is the key to moving the project forward.
- 21/22/26 Councillors' Reports**
- Highways** – Fly tipping appears to be on the increase. Tyres have been dumped between Ashcott and Shapwick. It was also noted that someone has dumped animal waste/bedding in the ditches. Fly tipped rubbish can be reported to Clean Surrounds at SDC for clearance. Highways have filled some of the potholes in the village.
- Verges** – Sally Richardson said the wild flowers were looking good. Graham Croucher said the project is on-going and the flower display should be even better in years to come. SDC have mowed the grass on verges.
- With new councillors Martin Davis asked for Councillors' Responsibilities to be on the next agenda along with Ditches/Drainage to allow time for tendering.

- 21/22/27 Working Party Report – Land Behind the Village Hall**  
 The Vestey Estate now only own approximately two acers of land within the village. Bill Robbins met with Martin Davis and Sue Williams to discuss the land behind the village hall. In order to gift the land behind the village hall to the village the Estate will be seeking some development on part of the land. Bill Robbins has requested the Parish Council consider format of land ownership when the land is gifted. A working party had met and agreed to look into a Community Trust to own the land to safeguard the land for the village.
- Awaiting more information from the Estate regarding the next steps.
- 21/22/28 Planning Applications**  
 It was agreed to hold site visits on 27<sup>th</sup> July 2021 at 6.30pm for the following applications.  
 43/21/00005 4 Timberyard, Shapwick – Change of use of existing outbuilding to residential dwelling  
 43/21/00009 2 Butcher’s Lane, Shapwick – Remove Cherry Plum (T1). Move Himalayan Birch (T2). Lift canopy of Lime Tree (T6) and Sycamore Tree (T22). Prune front two stems of Sycamore Tree(T21).  
 Clerk to notify applicants.
- 21/22/29 Highways**  
**a) Any matters to be reported to Highways**  
 Give Way sign at Limekiln junction has moved yet again. Needs turning back.
- 21/22/30 Front Foot Shapwick Community Group**  
 Field Day/Village Picnic organised for 5<sup>th</sup> September 2021.
- 21/22/31 Finance**  
**a) Bank Mandate** This has been completed.  
**b) Cheques for Signature** Spratt Plant Hire £2,490.00 (Chq 905, Ditch and drainage maintenance), Mrs S Williams (HMRC) £158.60 (Chq 906, PAYE months 10-12), Mrs S Williams £434.89 (Chq 907, Salary and expenses), Mrs S Williams (Information Commissioner) £40.00 (Chq 908, Fees), Mr G Croucher £19.99 (Chq 909, Seeds for Village Verge Project), Mrs S Williams (BHIB) £276.84 (Chq 910, Insurance), HMRC £146.80, (Chq 911, PAYE months 1-3), SALC £126.55 (Chq 912, Annual subscription), Narked Design £150.00 (Chq 913, Website fees), Mr P Rogers (Heartsafe) £2,518.80 (Chq 914, Defibrillator and cabinet) and Mrs S Williams £816.56 (Chq 915, Salary).
- 21/22/32 Date of Next Meeting**  
 Date of next PC meeting will be Tuesday 27<sup>th</sup> July 2021 – site meetings for planning applications. 21<sup>st</sup> September 2021 7.00pm in Village Hall.

There being no further business the meeting closed at 8.07pm.

Signed.....

Date.....